

JOB DESCRIPTION

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| <p>JOB TITLE: Chief Inspector</p> | <p>DEPARTMENT: Quality</p> |
| <p>REPORTS TO: Group Quality Director</p> | <p>LOCATION: Woodside</p> |
| <p>JOB PURPOSE: To manage and control the Inspection Department at Woodside</p> | |
| <p>MAIN RESPONSIBILITIES AND DUTIES:</p> <ul style="list-style-type: none"> • Supervising and assisting the Inspection team • Ensuring compliance with inspection procedures • Producing inspection reports and FAIRs • Controlling of non-conformities and MRB activities • Handling complaints, rejects, and taking quick and effective corrective and preventive action. • Continuously monitoring and reviewing the contents of the Quarantine Stores • Keeping relevant records up-to-date • Providing training to staff as required • Liaising with relevant internal/external customers • Liaising with auditors over auditing of the facilities • Continually seeking to improve inspection activities • Signing of C of C's and EASA Form 1's • Ensuring the cleanliness, neatness and orderliness of his/her area of responsibility • Undertaking special tasks as directed by the senior management • Performing any other duties within capabilities as directed by the company | |
| <p>EXPERIENCE & SKILLS REQUIRED:</p> <ul style="list-style-type: none"> • Previous technical experience in an aerospace manufacturing environment • Previous experience in a similar role • Knowledge of problem solving techniques • Use of PC and related programmes • Strong communication skills • Results focus | |