

**STORES PERSON  
INFLITE MRO  
STANSTED  
ESSEX**

Inflite MRO have an exciting opportunity for a Stores Person to join their team based in Southend, Essex.

Job Title: **Stores Person**

Location: Southend, Essex

For more than 30 years, Inflite MRO have been maintaining and repairing aircraft components to the highest possible standards. The MRO facilities are trusted by some of the biggest jet operators in the world.

Reporting directly to the Stores Supervisor this role will involve assisting with the day to day running of a busy Stores department to provide a proactive and efficient service. The role will require a flexible approach and the ability to multi task is essential.

**Main Responsibilities:**

- Booking in and location of new parts and AGS
- Picking parts from stores via picking lists and delivering to the shop floor in a timely manner
- Adjusting stock levels and part numbers as required
- Liaise with purchasing on stock corrections and order rejections.
- Control of a perpetual inventory stock takes every month
- Investigating and resolving issues in a timely manner
- Raising GRNs for booking in repairs and stock
- Packing items ready for shipment
- Liaising with couriers for shipping
- Knowledge of import export control IPR
- Forklift licence
- Arrange delivery and shipping of 3<sup>rd</sup> party repair work
- Perform any other duties within your capabilities as directed by the Company

**Skills and Experience Required**

**Essential**

- Previous experience in a similar role essential
- Previous experience within an aerospace environment desired but not essential
- Forklift licence holder preferred
- PC literate
- Good communication skills
- Import and export control
- Dangerous goods packing
- Knowledge of import export control IPR
- Flexibility with overtime if required

To submit your CV for this exciting **Stores Person** opportunity, please send your CV to [HR@inflite.co.uk](mailto:HR@inflite.co.uk)