

JOB DESCRIPTION

JOB TITLE: Labourer	DEPARTMENT: Machine Shop
REPORTS TO: Machine Shop Supervisor	LOCATION: H6 Stansted
JOB PURPOSE: To perform general duties in the machine shop, fettling bay, materials stores, manual mill department and in the yard to ensure good housekeeping, timely assistance to machinists and disposal of waste materials ensuring compliance with health and safety at all times.	
MAIN RESPONSIBILITIES AND DUTIES: <ul style="list-style-type: none"> • Sweep up loose swarf around shop, in yard and around the hangar, dispose of and empty swarf bins • Ensure machinists have coolant as needed • Manage the coolant recycling plant • Sweeping up and around compactor machines, fettling bay, materials stores and manual mill department • Pick up litter around shop including pallets and materials off cuts • Empty bins in machine shop, fettling bay, materials stores, manual mill department, Production Control and CAD Office • Ensure the washrooms are clean at all times • Clean down CNC machinists when required • Clean all other areas as required • Collect finished fixtures and return to Stores • Pack goods for dispatch • Undertake deliveries when required • Perform any other duties within your capabilities as directed by the Company 	
SKILLS AND EXPERIENCE REQUIRED: <ul style="list-style-type: none"> • Awareness of health and safety requirements • Able to use initiative • Full, clean driving licence • Able to work overtime (including weekends) 	