

INFLITE THE JET CENTRE



Job Title: Part 145 Production Planning Engineer	Abbreviation:
Reports to: Technical Services Manager	Division/Department: Technical Services
Deputised by: n/a	Location: H1, Stansted

JOB PURPOSE

Part 145 Production Planning Engineer supports the organisation in production and management of maintenance and modification projects

ACCOUNTABILITY

Accountable for production of accurate maintenance work packages and the management of complex maintenance and modification projects in accordance with ITJC processes and procedures.

MAIN RESPONSIBILITIES AND DUTIES

- Manages complex aircraft maintenance and modification projects to protect the critical path.
- Communicates with customers at a professional level in relation to maintenance input planning ensuring that the requested work scope is received, understood and translatable into a tangible work package.
- Produces work packages in line with the customers' requirements to ensure access, spares, tooling, manpower and third-party service requirements are identified, ordered and available prior the aircraft scheduled downtime.
- Communicates with approved third-party vendors for the arrangement of services to make sure their attendance and time estimates fall within the requirements to maintain the critical path.
- Coordinates Part-21 Design Organisations to engineer and support customer requests for aircraft modification, ensuring documentation meets the requirements of EASA/Foreign NAA to allow implementation under company approvals.
- Prepares and chairs internal pre-input review meetings with Commercial, Engineering & Logistics departments in line with company milestone requirements.
- Performs pre-input review meeting with customer to discuss incoming defects and customer specific requirements.
- Coordinates acceptance of aircraft into maintenance.
- Identifies and proactively resolves critical path issues which could affect the aircraft input schedule.
- Provides our customer with updates on the project progress on a daily basis during aircraft maintenance.
- Reviews and completes the aircraft library, e.g. Technical Log, Deferral Log, etc. during an input and upon release to service.
- Provides assistance to Document Control with review of completed paperwork and rectification of issues arising.
- Generates documentation and supports certifying staff through the return to service stage of aircraft maintenance input.
- Constantly seeks improvement in all activities to maximise productivity and minimise cost.
- Provides assistance to SBDM to best manage customers' expectations.
- Performs any other duties within his/her capabilities as directed by the Company.

QUALIFICATIONS & PREREQUISITES

- Demonstrable experience of project management within an engineering environment.
- 5 years of experience in aviation maintenance, operations or CAMO
- Strong PC user skills (Excel, Word, MS Project)
- Demonstrate good presentation and interpersonal skills.
- Show a good sense of priorities.
- Experienced in the usage of Wings ERP or equivalent.
- Time flexibility
- Rigorous and self-motivated.
- Maintain strict confidentiality of the data.
- Attend and pass successfully all mandatory trainings & assessments according to the area of activity

What We Offer:

- **Competitive Salary:** We recognise and reward your skills and expertise with a salary that reflects your contributions.
- **Generous Annual Leave:** Enjoy increasing annual leave entitlement as you grow with us.
- **Salary Exchange Pension Scheme:** Secure your financial future with our comprehensive pension plan.
- **Employee Assistance Programme:** Receive support for your mental and emotional well-being.
- **Life Assurance:** Gain peace of mind for yourself and your loved ones with our life assurance coverage (subject to scheme rules).
- **Employee Cash Plan:** Access financial assistance for health and well-being-related expenses.
- **Enhanced Maternity and Paternity Schemes:** We support you and your growing family during significant life milestones.
- **Professional Growth and Development:** Access continuous opportunities to enhance your skills and advance your career.
- **State-of-the-Art Equipment and Technology:** Work with cutting-edge tools and technologies.
- **Ongoing Training and Certification Programmes:** Stay up-to-date with the latest industry standards and practices.
- **Career Advancement Opportunities:** Clear paths for progression within our dynamic organisation.