



## INFLITE ENGINEERING

**Job Title:** Quality Engineer

**Department:** Quality

**Hours:** Monday to Friday

**Reports To:** Quality Manager

**Location:** Bishops Stortford with some travel between sites when required

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### Job Purpose:

**Reporting to the Group Quality Manager, the Quality Engineer is responsible with assisting with quality issues and with assurance of the Quality system in a manufacturing environment in accordance with requirements set by regulatory bodies, and to maintain compliance of approvals held by the company**

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- Assisting in all matters pertaining to the work of the Quality Department.
  - Undertaking special tasks as directed by the Group Quality Manager.
  - Assist in making provision for training of Quality staff
  - Keeping the manuals, expositions and other systems documents up to date and place them on the server.
  - Conducting audits internally within the group
  - Liaising with production personnel regarding technical queries.
  - Liaising with customer over quality and technical queries.
  - Liaising with auditors over quality auditing of the facilities and systems with reference to existing approvals
  - Constantly monitor existing systems and instigate changes and/or originate new systems.
  - Assisting with the control of sub-contractor/supplier records and ratings.
  - Monitoring the scrap note system and assist in the issue of reports.
  - Collating information required for Management Review.
  - Carry out root cause analysis and with productions assistance and put in place the required corrective actions
  - Managing and investigating non-Conformities.
  - Key Performance Indicator, Delivery Schedule Adherence and On Time Delivery data management.
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### Skills and Experience Required:

- Proficient in reading, speaking and understanding English.
- Good knowledge of AS9100/ISO 9001
- AS9100 auditing experience 1
- Q-Pulse knowledge desirable but not essential
- Experience of MS office, Excel, Word, etc.
- Use of printing/copying facilities

### What We Offer:

- **Competitive Salary:** We recognise and reward your skills and expertise with a salary that reflects your contributions.
- **Generous Annual Leave:** Enjoy increasing annual leave entitlement as you grow with us.
- **Salary Exchange Pension Scheme:** Secure your financial future with our comprehensive pension plan.
- **Employee Assistance Programme:** Receive support for your mental and emotional well-being.
- **Life Assurance:** Gain peace of mind for yourself and your loved ones with our life assurance coverage (subject to scheme rules).
- **Employee Cash Plan:** Access financial assistance for health and well-being-related expenses.
- **Enhanced Maternity and Paternity Schemes:** We support you and your growing family during significant life milestones.
- **Professional Growth and Development:** Access continuous opportunities to enhance your skills and advance your career.
- **State-of-the-Art Equipment and Technology:** Work with cutting-edge tools and technologies.



Inflite Group of  
Companies

## INFLITE ENGINEERING

- **Ongoing Training and Certification Programmes:** Stay up-to-date with the latest industry standards and practices.
- **Career Advancement Opportunities:** Clear paths for progression within our dynamic organisation.

Join Inflite, where your skills and expertise are recognised and rewarded. This is your opportunity to advance your career in a supportive and innovative environment.

**Ready to take the next step? Send your CV and Covering letter to [HR@inflite.co.uk](mailto:HR@inflite.co.uk) today.**